



The Listening Place Spiritual Center

1803 Chapel Hill Road, Suite A
Durham, NC 27707

Formation Program for the Ministry of Spiritual Direction

Dear _____,

_____ is applying for admittance into The Listening Place Formation Program for the Ministry of Spiritual Direction, a 2-year part-time certificate program in Durham, North Carolina. Below you will find some questions to help you in providing information about the applicant. Please feel free to provide any additional pertinent information regarding the applicant's suitability for this training. Please see our website (www.listeningplacespiritualcenter.org) for information about the program. Contact us by email (info@listeningplacespiritualcenter.org) or phone (919-307-9068) if you have any questions. The closing date for applications is July 15th and we need to have received reference letters by the same date.

Guidelines for Letter of Reference

- Describe your relationship with the applicant; how long have you known him/her and in what capacity?
- How do you think the applicant will benefit from this formation program in general? Is there one specific area in particular where he/she will benefit?
- What is your sense of the applicant's readiness for this program? Would you say he/she has the spiritual and psychological maturity to participate in a challenging spiritual formation program? Is there any additional information that you think would be helpful as regards the assessment of this applicant's readiness for this formation program?
- What comments can you make regarding this person's listening skills, empathy, and compassion? What is your assessment of their capability for honing these skills further? What do you see as this candidate's most likely growing edges in these areas?

Sincerely,

Mary Grace McCoy
Director, The Listening Place Spiritual Center